

# Workshop/conference registration Privacy Statement

#### Your privacy is important to SmartCulTour

The SmartCulTour consortium attaches great importance to protecting personal data and maintaining privacy. This policy describes the types of personal information we may collect from you, the purposes for which we use the information, the circumstances in which we may share the information and the steps that we take to safeguard the information to protect your privacy.

### The personal data we collect and why

When entering your data into the online registration form we collect this data from you for the purpose of registering you for the conference/workshop. Of course, you are not required to supply any of the information that we may request. However, failure to do so may result in our being unable to register you for the conference.

### Use and disclosure of your personal data

By submitting this registration form you consent to the processing of the entered information by the SmartCulTour consortium as described in this privacy statement. SmartCulTour will use the personal information to process your registration, and communicate with you on the topic of the workshop/conference. Your data will not be stored once the workshop/conference has ended. Your information will not be transferred or shared with any third parties. The SmartCulTour consortium will not sell or disclose your personal data to other third parties.

#### Controlling your personal data

You are entitled to access any personal data about you held by the SmartCulTour consortium by sending a written request to the person named below. You may be required to supply a valid means of identification as a security precaution to assist us in preventing the unauthorised disclosure of your personal information. We will process your request within the time provided by applicable law.

You are also entitled to have the SmartCulTour consortium modify or delete any information that you believe is incorrect or out of date. Please contact the individual identified below.

## **Bart Neuts**

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